

## **1:11 Looked after and adopted children policy**

### **Policy statement**

**We are committed to providing the best possible care for all children registered at St Saviour's Pre-school.**

The designated person for 'Looked after or adopted children' is Tina Alder

### **Procedures**

In the case of "Looked After or Adopted Children" the following procedures are in place to ensure their specific needs are met.

1. Children and their carers are welcomed into the group and the induction programme in place for all new children is followed. This includes allocating a key worker for each child.
2. When necessary the Pre-School will meet with all parties involved such as carers, health visitors, social workers and specialist professionals for "Looked After and adopted children" as appropriate, liaising to build a picture of the care appropriate to the child. Thereafter meetings will then take place regularly with all parties involved. A "Personal Educational Plan" may be written and reviewed at least every six months, with all the accompanying documentation about progress.